## **EMERGENCY PROCEDURES**

**BUILDING NAME:** 

SIGMA NU ADDRESS:

**3819 WALNUT ST.** 

EMERGENCIES: 215-573-3333 (PennComm)

**511** from any campus phone

Building Area of Refuge (BAR):

PRIMARY:

SECONDARY:

: N. Side Walnut 100' E. of Bldg. N. Side of W

N. Side of Walnut St. 100' W. of Bldg.

PRIMARY:

SECONDARY:

Building Relocation Site:

**Rodin College House** 

**Class of 1920 Commons** 

👔 Building Shelter-in-Place Area:

2<sup>nd</sup> & 3<sup>rd</sup> Floor Corridors



#### **Shelter-in-Place**

(Hazardous Materials)

**Purpose:** To shelter occupants inside the building in the event of a hazardous/ biological material, severe weather, or other emergency incident outside of the building.

- Go inside the nearest building.
- Close all windows and doors.
- Report to the building's shelter area.

# S EXIT

#### **Evacuate**

(Fire)

**Purpose:** To alert occupants to leave the building in the event of an emergency incident, such as a fire, inside of the building.

- Notify and assist those needing help in the immediate area.
- Close all doors as you exit.
- Activate fire alarm pull station.
- Evacuate the building via nearest exit; report to BAR listed above; and call emergency number.
- Do not use elevators.
- Do not re-enter building until authorized by emergency personnel.



#### Lockdown

(Active Threat)

#### **RUN (Evacuate)**

when an active shooter is in your vicinity.

#### **HIDE (Hide Out)**

if evacuation is not possible, find a place to hide.

#### FIGHT (Take Action)

AS A LAST RESORT, and only if your life is in danger.

#### **POLICE RESPONSE**

When law enforcement officers arrive: Keep your EMPTY hands raised and visible. Remain calm and follow instructions.

### **Get Involved!**PennReady team toda

Join the PennReady team today! Call Fire & Emergency Services to find out how you can help. 215-573-7857

**Know two ways out!** 

Visit the Public Safety Website to learn more about emergency procedures, including active shooter response

www.publicsafety.upenn.edu

See something suspicious? Call us 24/7/365 215-573-3333

