



OUTDOOR PORTABLE FIREPLACE APPLICATION

Email Permit Application: FES@publicsafety.upenn.edu

Name of Organization:

Site Supervisor Contact Info:

School/Center/Sponsoring Organization:

Approximate Number of Attendees:

Date of the Event:

Time of the Event:

Location:

Approval of Space Usage:

Number of Portable Fire Place(s):

Important Phone Numbers

- | | | |
|---|--|----------------|
| - | Emergencies & Walking Escorts - PennComm | (215) 573-3333 |
| - | Fire Extinguisher(s) – Allied Universal | (215) 573-9224 |

Important Information

- Ashes/embers: Wet them down when finished. Arrangements should be made for ash disposal.
- High winds and/or rain will require cancellation of fire pit usage.
- Pit should be 15 feet from building.
- Screen is required to keep embers/sparks from becoming airborne.

Signature of Requestor

DATE

Signature of Fire and Emergency Services Safety Specialist

DATE